

Wayne Wagner, Chairman
Amy DeWitt, Vice-Chairman



Ellen Wagner
Tony Willoughby

TOWN OF MENDON
Historical Commission
Mendon Town Hall
20 Main Street
Mendon, Massachusetts 01756

Meeting Minutes of December 18, 2008
Approved: January 8, 2009

Attending: Wayne Wagner, Amy DeWitt, Tony Willoughby.

Jane Lowell attended the meeting. Jane is a appointee to the Historical Commission and will be a voting member once she is sworn in.

The meeting was called to order at 7:00 p.m. A quorum was reached.

7:10 p.m. Amy DeWitt made a motion to approve the minutes from the December 4, 2008 meeting. T. Willoughby seconded. The motion passed unanimously.

7:10 p.m. The Commission discussed the action items that were assigned at the 12/4/08 meeting.

- A. DeWitt ordered and received a DVD from the Massachusetts Historical Commission. The DVD describes some of the responsibilities of local Historical Commissions.
- T. Willoughby investigated the current procedure for applying for a demolition permit. The application is made to the office of the Building Inspector. That office handles the issuance of the permit with no input from any other board, commission or committee.
- T. Willoughby reported that the annual Town Meeting will be on May 1, 2009.

7:50 p.m. T. Willoughby made the following motion: "That the Historical Commission work to prepare a demolition delay bylaw for the May 1st, 2009 annual Town Meeting". The motion was seconded by A. DeWitt and passed unanimously.

The Commission decided to send a delegation to the Demolition Delay Subcommittee of the Upton Historical Commission on January 20th, 2009.

A motion to adjourn was made at 8:15 p.m. by T. Willoughby, seconded by A. DeWitt. The motion carried unanimously.

Action Items assigned at this meeting:

- T. Willoughby to maintain the Historical Commission's portion of the town website.
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The Historical Commission will next meet on January 8; 7:00 pm in the Mendon Town Hall conference room.

Respectfully submitted,

Tony Willoughby
Mendon Historical Commission

Items Distributed

None