



TOWN OF MENDON

BOARD OF SELECTMEN

20 Main Street

Mendon, Massachusetts 01756

Telephone: (508) 473-2312 Fax: (508) 478-8241

MEETING MINUTESAUGUST 31, 2005

APPROVED: OCTOBER 5, 2005

Meeting called to order at 7:00 pm by Chairman Kenneth O'Brien & Lawney Tinio, Selectmen Sharon Cutler was not present.

1. Pledge of Allegiance

Board recites the Pledge.

2. Warrants

Board signed the warrants.

3. Minutes

Motion by Lawney Tinio to approve the August 17, 2005 meeting minutes as written, Chairman Ken O'Brien steps down to 2nd, all in favor.

Motion by Lawney Tinio to approve the August 17, 2005 Executive meeting minutes as written, Chairman Ken O'Brien steps down to 2nd, all in favor.

Motion by Lawney Tinio to approve the August 23, 2005 meeting minutes as written, Chairman Ken O'Brien steps down to 2nd, all in favor.

Motion by Lawney Tinio to approve the August 23, 2005 Executive meeting minutes as written, Chairman Ken O'Brien steps down to 2nd, all in favor.

4. Open Forum

Chairman O'Brien wishes the best to the survivors in Mississippi, Alabama & Louisiana from the destruction of hurricane Katrina.

Selectmen Tinio discuss his meeting with Kelly & Ryan regarding the parking tickets and the water bills.

Mr. Tinio reminded everyone about the Car Wash this weekend at the Highway Department for Ms. Stakus, from 9am to 1pm.

Karen O'Brien from the Parks Department discussed with the Board that the police are reporting to the Parks Clerk that people are on the Beach without lifeguards and after hours behind locked gates. Ms. O'Brien would like to have the Board vote to have either a sign stating "No Trespassing" or "No Life Guard on Duty". She explains that the other 2 Parks Commissioners don't want to meet until a certain issue is cleared up and therefore she feels it is a decision that needs to be voted on and asked the Board to make that decision. **Motion by Lawney Tinio to allow the Parks Department to post a "No Trespassing" sign till**

the Parks Commission can get a quorum to make a policy, Chairman O'Brien steps down to 2nd, all in favor.

Chairman Ken O'Brien discussed with Chairman Karen O'Brien the location of the "My One Wish" equipment. Ms. O'Brien stated she has been trying to contact the organization regarding wheel chairs on sand but no one has returned her calls.

Ms. O'Brien questioned what can be done at a meeting with only 1 member and is there anything written down for her to refer to. Ms. Tetreault will check with Counsel to see what the rules of engagement are.

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5. Appointments

Motion by Lawney Tinio to appoint Deborah Lane of 38 Vincent Rd to the Capital Planning Committee, Chairman Ken O'Brien steps down to 2nd, all in favor.

Chairman O'Brien thanked Trish Bennoit-Rudden for taking the minutes at the first meeting of the Cap/Plan Comm.

Motion by Chairman Ken O'Brien to appoint Damon Tinio to the Community Preservation Committee with a term to expire on 6/30/08, Lawney Tinio 2nd, all in favor.

6. Borrowing

Motion by Lawney Tinio to approve borrowing \$22,000.00 for the Fino property expenses, Chairman O'Brien steps down to 2nd, all in favor.

7. Website Proposal

Motion by Lawney to accept the proposal from World Band for Mendon Town Website for \$7,642.00, Chairman O'Brien steps down to 2nd, all in favor.

8. Administrative Issues

- Chairman O'Brien would like Ms. Tetreault to notify Blackstone that they will try to attend there meeting.
- **Motion by Lawney Tinio to approve the All alcohol license for Lowell's Restaurant at 75 Cape Road, Chairman O'Brien steps down to 2nd, all in favor.**
- **Motion by Lawney Tinio to approve the common Vic license for Lowell's Restaurant at 75 Cape Road, Chairman O'Brien steps down to 2nd, all in favor.**
- **Motion by Lawny Tinio to approve the Hawkers, Peddlers license for Chris Lambert, Chairman O'Brien steps down to 2nd, all in favor.**

9. Administrative Assistant – job description requirements

The Board discussed the job description. The Board discussed putting the advertisement in the Beacon. Chairman O'Brien would like to have a committee of past Selectmen to review the applications for the position. The committee should have 4 former Board members and 3 citizens; their main objective should be to screen the applications and present 3 to the Board. The Board would also like the same kind of committee for the Treasurer/Collector with 7 experienced professional staff in the financial area. The Board asked Ms. Palmer to advertise this on the Cable channel & the Town Crier.

10. Treasurer/Collector

The Board discussed the job description. The Board would like to have the completed job description with the changes emailed to Selectmen Cutler.

Chairman O'Brien discussed his meeting with DOR and told everyone that he now has a knowledge of what an Enterprise Fund is. Selectmen Tinio discussed that he questioned how the Town was doing and DOR told him that the Town was doing well. Mr. Tinio thanked all the employees for their help in this area.

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Motion by Lawney Tinio to go into Executive Session to return only to adjourn under MGL Chapter 39, Section 23B to consider the purchase, exchange, taking, lease, or value of real property if such discussion may have a detrimental effect on the negotiating position of the governmental body, Chairman O'Brien steps down to 2nd, all in favor.

Roll Call, O'Brien – Yes, Tinio - Yes.

Meeting adjourned @ 9:10 pm

Respectfully Submitted

Terry Palmer
Administrative Secretary
Board of Selectmen