



TOWN OF MENDON

BOARD OF SELECTMEN

20 Main Street

Mendon, Massachusetts 01756

Telephone: (508) 473-2312 Fax: (508) 478-8241

MEETING MINUTESDECEMBER 19, 2005

APPROVED: FEBRUARY 8, 2006

Meeting called to order at 4:20 pm by Chairman Kenneth O'Brien, attended by Selectmen Sharon Cutler & Lawney Tinio.

1. Nextel phones for Board

Board discussed the phone plan. **Motion by Sharon Cutler to have Terry Palmer research and get the best plan for the Board, Lawney Tinio 2nd, all in favor.**

2. Diane Loos

Motion by Lawney Tinio to approve MCOP Mendon, Dian Loos, 111F arbitration settlement of \$13,000.00 and will be issued a 1099, Sharon Cutler 2nd, all in favor.

3. Town Hall Repairs

The Board discussed the costs of Custom Alarm and Monaco Restoration to move the safe from the Treasurer/Collectors office and make the repairs to the floor in that office. **Motion by Lawney Tinio to approve Fin/Com Reserve to spend \$3,900.00, \$3,500 to Monaco to repair the floor - \$400,00 to Custom Alarm to move the safe, Sharon Cutler 2nd, all in favor.**

Ms. Tetreault will check to see if the McGuire Group had noted in the previous work at the Town Hall any structural damage to this area.

4. Administrative Assistant position

Motion by Lawney Tinio to offer the Administrative Assistant position to Michael McCue with a 3 yr contract subject to passing a physical evaluation, Sharon Cutler 2nd, all in favor. Roll Call vote O'Brien – Yes, Cutler – Yes, Tinio – Yes. The Board would like Ms. Tetreault to invite Mr. McCue in to Executive Session on December 28, 2006.

5. Treasurer/Collector position

Motion by Lawney Tinio to offer the Treasurer/Collector position to Bruce Turner, Sharon Cutler 2nd, all in favor. Roll Call vote O'Brien – Yes, Cutler – Yes, Tinio – Yes.

6. Minutes

Motion by Lawney Tinio to accept meeting minutes of November 28, 2005, Sharon Cutler 2nd, all in favor.

Motion by Lawney Tinio to accept meeting minutes of November 28, 2005 Executive Session, Sharon Cutler 2nd, all in favor.

7. Website Contract

The Board discussed the Website contract. The Board would like a link to the State website.

Motion by Lawney Tinio to accept contract from World Band for the Web design, Sharon Cutler 2nd, all in favor.

8. Liquor License

The Board discussed the new ABCC Inspection that requires the Building Inspector and the Fire Inspector to inspect all businesses before the licenses may be signed & approved.

Motion by Lawney Tinio to authorize Terry Palmer to sign the ABCC License Inspection form as the Authorized Licensing person, Sharon Cutler 2nd, all in favor.

7. Trailer permit

Motion by Lawney Tinio to extend Duncan Stewart of 31 Hartford Ave East's Temporary Trailer permit another 6 months till June 30, 2006, Sharon Cutler 2nd, all in favor.

Motion to adjourn meeting by Lawney Tinio, Sharon Cutler 2nd, all in favor.

Meeting adjourned @ 5:45 pm

Respectfully Submitted

Terry Palmer
Administrative Secretary
Board of Selectmen